



# Our Lady Star of the Sea

## Pastoral Council Meeting Minutes

*Investigate - Ponder - Recommend*

Nov. 16, 2023 - Meeting Minutes

Members present:

Monsignor Brennan	Vanessa Valenzuela	Lisa Frank
Fr. Chris Knight	Paul Jennings	Ben Luke
Sr. Lucy Clynes, DW	Mary Ann Miller	Terry Williams
Fr. Kurian Kollapallil	Jill Rattigan	John Harrington

Members Absent:

Rob Vella	Michael Lenahan	James McGuire
Leah Tahiry		

**1. Opening Prayer entitled “Eucharistic Revival Prayer”**

**2. Meeting Notice:**

- In the absence of Council Chairman Michael Lenahan, Vice Chair Terry Williams, is leading this meeting.

**3. Review of October 26, 2023 Meeting Minutes**

- Show of hands to accept. Unanimously passed.

**4. Msgr. Brennan’s Parish Update:**

- Eucharistic Miracles Display this weekend, Friday- Monday.
- The Parish Office will be closed from Wednesday at noon through Friday in celebration of Thanksgiving.
- School Christmas programs in the cultural center:
  - Palmer Catholic Academy, Tues, Dec 5th.
  - Palmer Catholic Preschool Thurs, Dec 7th.
- Parish Penance Service, Wed. Dec. 13th - parish attendance is encouraged.
- Anointing of the Sick, Sat Dec 16th, 2 PM. Paul and Michelle were recognized for their assistance.
- Pastoral Council (PC) does not meet in December. The next PC meeting will be Thurs, Jan 25th.
- Christmas on Monday, therefore Fourth Sunday of Advent masses and Christmas Masses Eve masses will total 7 or 8 masses.
- Dec 2nd Christmas Bazaar, over 50 vendors allowed. Additional vendors added to the waitlist.



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### 5. Committees Reports

- a. **Bylaws:** In the absence of committee chair, James McGuire, Paul Jennings mentioned that they have met and the committee is reviewing the 2015 and 2019 versions of the PC's Bylaws. The committee intensely reviewed the latest bylaws version to determine if it meets the Council's needs. The committee reported identified approx. 6 topics and may be recommending adding 1-2 topics to the bylaws.
  - i. Monsignor added that from the onset, the Bishop's template bylaws and OLSS's PC bylaws were seemingly in concert as both appear formulated from the book, *Making Parish Councils Pastoral* by Mark Fischer.
- b. **Evangelization:** Jill Rattigan indicated the committee has reviewed the Bishop's commissioned work on Evangelization via powerpoint.
  - i. The committee continues to identify some other parishioners, not part of the council, to add to the committee.
  - ii. The committee reported to the PC on whether they should approach ministry leaders to review the Evangelization powerpoint to brainstorm ideas for parish evangelization.
    1. Sister Lucy and Msgr. indicated that it would be historically consistent if there was more information shared later from the Bishop's office as a follow-up from the presentation. Msgr. indicated he liked the idea of getting people together and sharing the presentation, but be forthright that more direction from the Bishop's office is expected.
    2. Msgr. confirmed the committee's suggestion that it is appropriate to research this topic with the Diocesan office to confirm if and when further direction on evangelization may be coming.
- c. **Electronic Communications Committee:** Ben Luke and John Harrington reported we have launched a survey to collect the pros, cons, wants, and needs of the current parish communication efforts. We've asked the PC members to also complete it and critique its construction and methodology.
  - i. We've reported that we wish to distribute this survey to the ministry heads to complete and share with their members.



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- ii. We also wish to distribute the survey to parishioners via a QR code handout after masses.
- iii. Sister Lucy reminded the PC that the health care committee did a survey which was also initiated from a QR code and they received 5 responses back.
- iv. Msgr introduced the question of what will be a statistically valid population to approach and to receive results back. The electronic communication committee will investigate and incorporate this to validate our research.

### **6. General Discussion**

- a. MaryAnn Miller discussed the Jan 6th Family Life retreat, one day from approx. 9:15a-2pm. MaryAnn asked PC to attend and promote awareness of parishioners to sign up for the Family Life retreat.

### **7. Closed the meeting with a prayer.**

**Next Meeting:** January 25, 2023.

**This meeting was adjourned at 6:45 pm**