



Our Lady Star of the Sea

Pastoral Council Meeting Minutes

Investigate - Ponder - Recommend

December 19, 2024 - Meeting Minutes

Clergy:

Monsignor Brennan	Present
Sister Lucy	Present
Father Knight	Present

Council Members:

Lisa Frank	Present	Jill Rattigan	Present
John Harrington	Present	Leah Tahiry	Absent
Michael Lenahen	Present	Rob Vella	Present
Ben Luke	Present	Paul Jennings	Present
Mary Ann Miller	Present	Jeannette Bajalia	Absent
James McGuire	Present	Andy Lewis	Present

Future Actions determined at meeting:

No specific Actions were determined. Each Committee will continue to Investigate – Ponder – Recommend.

Decisions Made at meeting:

No specific decisions were made.



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1. Opening prayer

2. Pastor's Remarks (Monsignor Brennan)

Monsignor, highlighted Advent activities within the parish.

3. Review/Approval of the PC Meeting Minutes November 21, 2024 (John Harrington, secretary)

November 21, 2024, Meeting Minutes approved and finalized.

4 Committee Reports:

a. Evangelization Committee Jill Rattigan, Committee Chair

- Committee continues to investigate. The goal is to establish a program for the parish for the long term. Have been investing. Each program is very good, but we need to narrow the list down. Need to find the best fit for the parish. Now in the Second phase of investigation. Gathering lots of information. 3 specific programs are being studied.
- Rob and Jill partnerships with Hospitality.
- Sister Lucy mentioned that the "Sharing Your Catholic Faith" booklet will be provided to each family after mass. This booklet will help with Evangelizing our Parish.
- Sister Lucy suggested the United States Conference of Catholic Bishops (USCCB) website as a great source of information.

b. Hospitality Ministry Committee Andy Lewis, Committee Chair

- Andy reported on committee's brainstorming session
- Discussion on reaching out to other parishes for ideas
- A new Welcome Letter will also be completed by the committee.
- Emphasis on getting more people involved in parish activities
- The idea to contact new parishioners directly was discussed and then follow up with new parishioners after a few months.

c. State of the Parish Committee Michael Lenahen, Committee Chair

- 10 on team 9 from PC.
- Has had two conference calls via webinar.
- Initially, the committee was considering a SWOT analysis for each aspect of the parish, however we felt this would yield excessive detail that was not needed.
- The committee agreed to present more of an "Information Booklet" that would be more reader-friendly. This format will be adopted for the "state of the parish" submittal.
- Four main areas:
 1. Physical aspects of the parish - example: buildings & grounds.



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2. Human aspects - Staff, teachers, and those to whom we outsource work.
 3. Vitality of the parish – the various ministries, as well as parish outreach.
 4. Functional aspects - such as the Pastoral Council, Finance Council & Communications.
- At least 30 categories to be part of the Information Booklet (Example rectory office, ministries, annual calendar of events, etc.) Jeannette and Paul will be co-editors and compile all the information into a cohesive format for the booklet.
 - Most of the interviews will be conversational to get the primary contact's first hand input. Target final report for April Council meeting. First draft at March Council meeting to provide more time for input on the final report.

9. Closing Prayer

- Before closing prayer Ben presented gifts to Monsignor, Sister Lucy, and Father Knight

The next Pastoral Council meeting will be on Thursday, January 16, 2025, 2025 at 6:00 pm.

This meeting was adjourned at 6:59 PM