



OUR LADY
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PONTE VEDRA BEACH

PASTORAL COUNCIL MEETING
INVESTIGATE – PONDER – RECOMMEND
March 20, 2025, Meeting Minutes

Clergy:

Monsignor Brennan	Present
Sister Lucy	Present
Father Knight	Absent

Council Members:

Lisa Frank	Present	Jill Rattigan	Present
John Harrington	Present	Leah Tahiry	Absent
Michael Lenahan	Present	Rob Vella	Absent
Ben Luke	Present	Paul Jennings	Present
Mary Ann Miller	Absent	Jeannette Bajalia	Present
James McGuire	Present	Andy Lewis	Absent

Future Actions determined at meeting:

- John Harrington to check with office staff to determine how far back the archive minutes are maintained on the G drive.
- Hospitality Committee Goal to provide a draft of recommendation plan and updated draft for Welcome Letter to new parishioners at 04/10/2025 PC Meeting.
- Each Committee will continue to Investigate – Ponder – Recommend.

Decisions Made at meeting:

No decisions were made.



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1. Opening prayer

2. Pastor's Remarks: Monsignor Brennan

- A very busy March for OLSS
 - a. 03/22 Anointing Mass
 - b. 03/24 – 03/26 Parish Mission with Father Frank DeSiano
 - c. 03/29 Youth Group Carwash
 - d. 03/30 Women's Retreat
 - e. 04/04 – 04/06 Beauty and the Best at Palmer
 - f. 04/09 Penitential Service at Palmer in the day and at church that evening
 - g. 04/10 PC Meeting
 - h. 04/11 Men's Retreat
 - i. 04/13 Holy Week begins

3. Past PC Meeting Minutes Review/Approval

- a. February 13, 2025, John Harrington, secretary Minutes approved.
- b. Discussed use of Google Drive for updating minutes in real time
- c. John Harrington to verify dates of archive minutes with office staff.

4. Committee Reports:

- a. **Evangelization Committee** - Jill Rattigan, committee chair
 - i. Members: Lisa Frank, John Harrington, Rob Vella, Ben Luke, Mary Ann Miller
- March meeting moved to April 8 due to schedule conflicts.
- Goal in lieu of the March meeting is members will attend the Mission
- Many initiatives and ideas offered throughout the Catholic Community this year. Perhaps because it is Jubilee Year.
- Idea to provide simpler plans and programs that require less hours to get up and running.
- The committee is well on track and continues to make good progress.



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b. **Hospitality and Welcome Committee** - Andy Lewis, committee chair

i. Members: Rob Vella, James McGuire, Jill Rattigan

- Jill also delivered this report.
- While Andy is traveling, he is getting great ideas for OLSS.
- This committee is widespread and touches every element of the parish.
- Goal is to provide draft of Welcome Letter and Proposal of suggested plans at the 04/10/25 PC Meeting.

c. **State of the Parish Committee** - Michael Lenehan, committee chair.

- Great progress by all members.
- Most Assignments are completed.
- Jeannette estimated that 80% of the report is compiled.
- The format of the end report was discussed.
- A draft copy of the final format may be provided at the 04/10/25 PC Meeting.
- A Stewardship Ministry Report done several years ago was shared and discussed. Stewardship is part of the “Culture” and touches each part / each ministry of the parish. Group to ponder how this will be incorporated in the State of the Parish Report.
- Ministry Assignments.
 - i. Liturgical Ministries: John Harrington - Complete
 - ii. Prayer Education Ministries: Ted & Lisa Frank - (expected by 3/28)
 - iii. Faith Formation: Ted and Lisa Frank - (expected by 3/28)
 - iv. Support Ministries: Paul Jennings - Complete
 - v. Fellowship Ministries: Mary Ann Miller - Complete
 - vi. Facilities and Grounds: James Maguire - (expected by 3/28)
 - vii. Staffing, Communications: Ben Luke - (expected by 4/2)
 - viii. Demographics: Michael Lenahan - (expected by 3/28)
 - ix. Evangelization, Stewardship, Education: Jill Rattigan - (expected 3/28)
 - x. Editor/Content Organizer: Jeannette Bajalia - (expected by 4/10)



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d. **PC Nomination Committee** - John Harrington, committee chair.

- 7 Open Positions on the PC and 2 Pastoral Assigned Positions.
- Four members would like to continue their service on the PC (John Harrington, Jill Rattigan, Jeanette Bajalia, and Andy Lewis).
- To date 8 candidates from the Parish have shown interest.
- Interviews to be conducted in April.
- Interview and Candidate Summary provided at May PC meeting and rank voting also take place.

5. Closing Prayer

The next Pastoral Council meeting will be on Thursday, April 10, 2025, at 6:00 pm.

This meeting was adjourned at 6:50 PM