



Our Lady Star of the Sea

Pastoral Council Meeting Minutes

Investigate - Ponder - Recommend

November 21, 2024 - Meeting Minutes

Clergy:

Monsignor Brennan	Present
Sister Lucy	Present

Council Members:

Lisa Frank	Present	Jill Rattigan	Present
John Harrington	Present	Leah Tahiry	Absent
Michael Lenahan	Present	Rob Vella	Present
Ben Luke	Present	Paul Jennings	Present
Mary Ann Miller	Present	Jeannetta Bajalia	Present
James McGuire	Absent	Andy Lewis	Present

Future Actions determined at meeting:

Each Committee needs to meet and establish a Chair and a meeting sequence.

Decisions Made at meeting:

Committee Assignments were made for each Committee.

New Meeting Minute process established.



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1. Opening prayer

2. Welcome (Monsignor Brennan)

3. Overview of How the Pastoral Council Functions (Monsignor Brennan)

Monsignor reiterated that we are here to Investigate – Ponder – Recommend. Monsignor acknowledged that our format and process are those of Mark Fisher, who is a national expert on the topic.

4. Introductions (Ben Luke, chair)

a. Distribute Pastoral Council Members Roster and Pastoral Council Bylaws_ v29Apr24

b. Each member of the Council will share their personal & family bio

Great round table of introductions. Monsignor summarized this best. “As I listened to the introductions. I was really impressed by the number of years of service given to the Parish. Think of the number of hours of service that have been given to the Parish by those in this room.”

5. Review/Approval of the PC Meeting Minutes Oct. 17, 2024 (John Harrington, secretary)

In-depth review of new Meeting Minutes process.

Google Drive will be used in effort to reduce the number of emails between the council members.

The secretary will provide minutes with a window of time for updates to be made.

Updates can be made on google drive directly and or provided to Secretary directly vs. group email.

The goal is that in future meetings Meeting Minute approval will take less than a few minutes.

6. PC’s Areas of Investigation-Ponder-Recommendation (Monsignor Brennan)

a. Evangelization Committee (Jill)

Jill has done an excellent job in leading this committee and the committee continues a very good path for the parish.

b. Hospitality and Welcome Committee-chair TBD

Hospitality welcoming is something I think is so important in the parish. We need to be reaching out to new parishioners all the time welcoming them and inviting them to be being in a Ministry. We need to think of new ways we can be more welcoming.

How can we be more hospitable? How can we invite people to be involved in ministry? How can we get more parishioners to be involved in their parish. There are a lot of things that could come under this umbrella of welcoming hospitality. I



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c. State of the Parish Committee (formerly named: Transition Committee for new Pastor) -chair TBD

Monsignor will retire June 2025. The purpose of this new committee is to provide the new Pastor an understanding of what is going on in the Parish. Examples: Gather statistics about the parish. What are the demographics of the parish? What are the ministries that are going on and their evaluations? What is the financial status of the Parish? What are the pastoral needs that we see? What would be helpful to the parish? These type items need to investigation and accumulate into a report for the new Pastor. What are the strengths and weaknesses of our Parish? It was also suggested that we include a person from the finance committee.

7. PC Members' Election to Committees

a. Committee sign-up (as preferred by each Council member)

- i. Each committee is reminded to meet during the upcoming weeks to choose a chairperson and begin your investigation phase.**

Evangelization Committee

Jill Rattigan
Lisa Frank
John Harrington
Rob Vella
Ben Luke
Mary Ann Miller

Hospitality and Welcome Committee

Jill Rattigan
Leah Tahiry
Michael Lenahen
Rob Vella
James McGuire
Andy Lewis



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State of the Parish Committee

Jill Rattigan

Jeannetta Bajalia

Michael Lenahen

Lisa Frank

Ben Luke

John Harrington

Paul Jennings

Mary Ann Miller

Include person from Finance Council

8. Pastor's Remarks (Monsignor Brennan)

December will be a busy time for the parish.

11/28/2024 and 11/29/2024 Parish office closed for the Thanksgiving holiday.

12/03/2024 Palmer Academy Christmas Program

12/04/2024 Palmer Academy Advent Communal Penance Service

12/07/2024 Anointing Mass of the sick

12/08/2024 RCIA Celebration of the Rite of Welcome

12/09/2024 Solemnity of the Immaculate Conception of the Blessed Virgin Mary Holy day of obligation

12/11/2024 Parish Advent Communal Penance Service

12/12/2024 Preschool Christmas Pageant

12/13/2024 OLSS Staff Christmas Party

12/15/2024 Men's Club Parish Christmas Breakfast with Santa

12/19/2024 Pastoral Council Meeting

12/24/2024 Christmas Eve Mass schedule same as last few years.

12/25/2024 Christmas Day Mass schedule same as last few years

9. Closing Prayer

The next Pastoral Council meeting will be on Thursday, December 19, 2024 at 6:00 pm.

This meeting was adjourned at 6:59 PM